MADHYANCHAL PROFESSIONAL UNIVERSITY

Ratibad,Bhopal,Madhya Pradesh

Ph.D Program

General Information Related to Ph.D-Course

S.No	Details
1	The minimum educational qualification for the admission to the Ph.D. program shall be a Master degree in relevant discipline from a recognized university/ Institute. The qualification for admission in Ph.D. Programme in various Faculties is specified in the Ph.D-Ordinance.
2	The students will seek admission through an Admission Test followed by an interview.
3	Every candidate will be required to remit the admission fee, the requisite term fee, the final thesis submission fee and laboratory/workshop fee as specified by the University.
4	A student shall be required to earn prescribed minimum credits in the course work before he/ she starts research work and carry out his/her research work under the guidance of supervisor appointed by the university to guide the candidate.
5	The minimum period of registration/ admission for the Ph.D. candidate shall be 36 months and maximum will be 72 months. After 72 months, candidate has to re-register himself/herself for maximum 2 years after recommendation from Supervisor and approval from Vice-Chancellor of the University.
6	If a student/candidate withdraws from his Ph.D. programme his/her admission is terminated, his/her student/candidate status ceases. If such a candidate is re-admitted within a period of five years he/she may be given weightage to the credits acquired during the previous registration on the recommendation of the Research Advisory Committee except in the case of termination on disciplinary grounds.
7	The award of the Ph.D. to an eligible candidate shall be made in accordance with the regulations of the University and UGC Guidelines for Ph.D 2016.
8	**Fees Submission Schedule:** Examination Fee of 2000/- before appearing in Ph.D. Entrance Examination Enrolment Fee of 500/- during the first six months of registration 35-40% of the total course fee before Course Work Examination, 35-40% of the total course fee before RDC (Before RDC-75% fees must be completed), 15% of the total course fee before Progress report presentation-1 and 10% of the total course fee before Pre-Submission Presentation. Examination fees of 2000/- at the time of Course work Examination, RDC, Progress report presentation-1 and Pre-Submission Presentation. Thesis submission Fees of 10000/- will be paid by the candidate at the time of final thesis submission. Penalty of 5000/- will be applicable if the candidate fails to clear the stage in prescribed time-estimation.

Tentative Time-Estimation of Ph.D-Course

	September 2018 Session	March 2019 Session
Entrance Exam and Interview	Last week of September 2018	3rd Week of March 2019
Course-work Examination	First Week of May 2019	First Week of October 2019
Research Degree Committee (RDC)	In Between 1st October 2019 to 31st December 2019. After 31st December 2019, Penalty of 5000/- will be imposed	In Between 1st April 2020 to June 2020. After 30th June 2020, Penalty of 5000/- will be imposed
Progress Report Presentation-1	In Between 1st April 2020 to June 2020. After 30th June 2020, Penalty of 5000/- will be imposed	In Between 1st October 2020 to December 2020. After 31st December 2020, Penalty of 5000/- will be imposed
Progress Report Presentation-2 (Pre-Submission)	In Between 1st October 2020 to December 2020. After 31st December 2020, Penalty of 5000/- will be imposed	In Between 1st April 2021 to June 2021. After 30th June 2021, Penalty of 5000/- will be imposed
Final Submission of Thesis	In Between 1st April 2021 to June 2020. After 30th June 2021, Penalty of 5000/- will be imposed	In Between 1st September 2021 to December 2021. After 31st December 2021, Penalty of 5000/- will be imposed
Final Defense of PhD	In Between September 2021 to December 2021	In between March 2022 to June 2022

Stage-wise Operating Procedure for Ph.D.-Programme

Stage	Detail	Standard Operating Procedures	Credit
1	Intake-Admission	• Test on General Research Aptitude and Subject Competency after submitting the Examination Fees • Personal Interview After Qualifying Examination	
2	Ph.D-Registration	• After qualifying the entrance test, Checking of Eligibility and document Verification • Submission of 1st year Course Fee after Document verification and accessing Eligibility of Registration	
3	Course Work Semester Wise Progress Report-1	• One Semester Course Work including 90 hours of Mandatory Contact Hours (Minimum 75% Attendance Compulsory) • All Ph.D Candidates has to be appear in Ph.D-Course work Examination and has to score more than 60% marks failing which the course work will be repeated in next semester.	Total Credits-12 Min to Earn-7.5
4	RDC Semester Wise Progress Report-2	**Formation of Research Degree Committee (RDC)** • After successful completion of Course Work, Guide will be allotted to candidates. • Candidate has to appear for Presentation of Topic and Research Proposal within 12-24 weeks after Course work result compulsorily otherwise penalty of 5000/- will be imposed on the candidate. • RDC presentation will be held in supervision of External Examiner (Subject Expert). • Finalization/Modification of the topic if any is to be submitted within 8 weeks of date of RDC, otherwise candidate has to re-appear in RDC by submitting the penalty of 5000/- • Evaluation of Modification of the topic will be held and the letter of RDC with final topic will be published and will be sent to the candidate as well as Guide/Supervisor • Candidate must publish/Send/get acceptance his 1st research paper based on literature survey with his/her guide before appearing in RDC *Note: Candidate must complete his/her literature survey and should publish one review paper (Research Scholar as 1st Author) based on literature survey in any International Journal of high repute before applying for RDC.*	Total Credit-24 Min Credit to Earn -18
5.	Semester Wise Progress Report-3 Research Presentation (Research Advisory Committee)	After topic approval from RDC, Candidate has to present his work within 12-24 weeks of date of finalization of topic. This presentation will be internal and will be held in front of University subject expert and Guide. Note: *Candidate must report his/her progress of research with some results to the Research Advisory Committee. Student will earn more credits if he/she publishes a research paper (Research Scholar as 1st Author) based on his/her research work in any National/International Journal or presents the paper in any National/International Conference.*	Total Credit-24 Min Credit to score -18

6.	Semester Wise Progress Report-4 Pre-thesis Presentation	• After Completion of research work, candidate has to present his/her work in front of External Examiner (Subject Expert) and has to defend his work. • This pre-thesis presentation must be held in between 36-48 weeks of finalization of topic (RDC). • After approval from External Examiner, Candidate Candidate has to submit a synopsis of his/her complete work in 20-25 pages in 3 copies to his/her guide to send it to external examiners for sending consent of evaluation of thesis. It must be submitted within 4 weeks of date of Pre-thesis Presentation, failing which candidate has to re-appear in Pre-thesis Presentation by paying the penalty of 5000/- • Guide has to submit list of 6 subject Experts in closed envelop to Vice-Chancellor, among which any two subject experts outside the University will be considered for thesis evaluation. Note: *Candidate must report his/her complete work of research with entire results to the Research Advisory Committee.* *Student will earn more credits if he/she publishes a research paper(Research Scholar as 1st Author) based on his/her research work in any National/International Journal of high repute or presents the paper in any National/International Conference.*	Total Credit-24 Min Credit to score -18
7.	Semester Wise Progress Report-5 Pre-thesis Submission	• Candidate has to submit his/her complete thesis in Examination cell with Plagiarism report in spiral binding (2 hard copies) and 2 CDs/DVDs (soft copies). • Research Advisory Committee will also check the plagiarism before sending it to evaluators.	Total Credits-24 Minimum credit to earn-18
9.	Semester Wise Progress Report-6 Final Viva	After getting evaluation of thesis and correction/Modification if any, final date of Viva/Defence will be notified to the candidate as well as one of the thesis evaluator as External Examiner. Candidate has to submit his/her thesis in hard bound (6 copies) to Examination cell on or before the date of final defense. Note: *Final defense will be open for all teaching staff members and Research Scholars*	Total Credit of course:108 Minimum credit to award of Ph.D-80